



ARCHITECTS, ENGINEERS AND QUANTITY SURVEYORS REGISTRATION BOARD

TECHNICAL REPORT WRITING GUIDELINES

**THE TECHNICAL REPORT SHALL BE CERTIFIED BY 5 YEARS POST
PROFESSIONAL REGISTERED ENGINEER RECOGNISED BY AEQSRB.**

The report should contain but not limited to the following sequence:-

1. ACKNOWLEDGEMENT.
2. TABLE OF CONTENTS.
3. ABBREVIATION OF THE ACRONYMS.
4. INTRODUCTION OF THE PROJECT.
5. OBJECTIVE OF THE PROJECT.
6. DETAIL OF THE PROJECT WHICH EXPLAIN VARIOUS ACTIVITIES ON
PLANNING, DESIGN, MANAGEMENT AND FIELD EXPERIENCE.

a) Pre-Contract

Design Port-Folio

At least one project in design, (submit) drawing with details of client. Using Construction “brief” to identify clients need and put together feasibility report and design proposal.

b) Post-Contract: Site management.

7. OUTCOME OF THE PROJECT FOR BECOMING PROFESSIONAL.
8. CONCLUSION AND RECOMMENDATION.